

Church of the Holy Trinity

MINISTRY CATALOG

Dear Friends,

We want everyone in this community to work towards supporting and nourishing one another as a parish family, as we grow spiritually in our life together. This booklet is an attempt to give a brief description all of the various activities, groups, and areas of service that make up the ministries here. On the last page, you will find a contact person for each ministry should you want to learn more or get involved. If there is an activity or ministry that you would like to see happening that is not listed here, please speak to me or a member of the Vestry.

Taylor Duckworth
Warden

PARISH ORGANIZATIONS And ACTIVITIES

ADMINISTRATION

Vestry

The Rector, Wardens and Vestry, plus Clerk and Treasurer, constitute the governing body of the Church of the Holy Trinity. Wardens, Vestry, Clerk and Treasurer are elected by the members of the parish at the annual meeting held on the last Sunday in January. The Vestry, which meets monthly, is responsible for the financial affairs of the parish. It also deals with church building and grounds, Christian education, outreach, parish activities and various other matters.

Building & Grounds

This committee is responsible for overseeing the upkeep and maintenance of parish property. It arranges clean-up days and periodic inspections of the property, implements minor repairs, and recommends necessary maintenance measures and larger repairs to the Vestry.

Stewardship Committee

“God so loved the world that he gave his only Son,” begins the most famous verse of the Bible. God so loved the world that he gave.” God is a giver. And we are made in the image and likeness of God, which means we are made to be givers, too. Not everyone is in position to be a giver of money, but all people can give something of themselves. The stewardship campaign seeks to inform all parishioners of church needs and engage them in stewardship within the parish. It usually begins in October and is concluded in December, so that the following year’s budget can be based on the amount of pledged income to be received. At present we are in need of a coordinator.

Communications

Included in Communications are the Sunday Bulletin, the *Trinity Trumpet* newsletter, articles in the Middletown Section of the *Hartford Courant* and the *Middletown Press*. Communications also include the parish website www.holytrinityct.org, booklets like this one, newcomer information, bulletin boards, and other parish mailings, as needed, to keep parishioners informed of the facets of our parish life. At present we are in need of a coordinator. Valerie works on the Trinity Trumpet with Brother Thomas Goddard, Taylor Duckworth maintains the website with Valerie's help, and Eric Rennie sends weekly eNews to parishioners.

Ministry Development Team

A small group of people committed to the concept of Total Common Ministry at Holy Trinity. We meet regularly to develop ways to encourage small groups and other activities that will allow every member of the community to participate and be nurtured in their life and faith. At present this is being tended to by the vestry. We are in need of a formal coordinator.

Liturgy & Music Advisory Committee

A group of people who meet seasonally to reflect on our worship together about how the various aspects of the Liturgy can reflect the theology of the Church Year. Typically, representatives of various groups participate in this committee. At present we are in need of a coordinator.

WORSHIP & MUSIC ACTIVITIES

Acolytes

This group of youngsters and adults serve at the Altar by carrying the Crosses and candles and assisting at Holy Communion. Training sessions are held annually in September.

Altar Guild

This group prepares the church for services and maintains the vessels, vestments and appurtenances for worship. It is a seemingly invisible, but meaningful job.

Chalicers

Chalicers are volunteers who, after training, are licensed by the Bishop to assist the clergy in administering the Chalice at Holy Communion.

Memorial Flower Committee

Responsible for the altar flower arrangements each Sunday and seasonally. This committee also arranges for the flowers for weddings, funerals and memorial services.

Lay Readers

These men, women, and young people read the lessons and "Prayers of the People" during weekly worship services.

Ushers

The ushers assist the congregation at the various services and functions held in the church. They distribute church bulletins, guide movement in the church for the Eucharist, help with collection of the offering, and welcome newcomers.

Bell Choir

This is a group of teens and adults who meet regularly during the school year to prepare music on hand bells for Christmas and Easter. The ability to read music is not required.

Junior Bells

This is a group of children who gather periodically to learn pieces to play for Easter and Christmas services.

Chancel Choir

This is a group of dedicated singers that provides musical leadership for the congregation during the 10:15 worship service.

Junior Choir

This is a group of children who gather periodically to learn pieces to sing for Easter and Christmas services. Not currently an active group.

Joyful Noise Praise Band

Provides a contemporary music program involving teens and adults. Praise Band participates in Sunday morning worship services on the third Sunday of every month and occasional community events.

EDUCATION & YOUTH ACTIVITIES

Adult Forums

Regular learning and discussion forums are held each Sunday in the Chapel at 9:00 a.m. between the two church worship services. This time is intended to attract folks from both services. The programs are led by volunteers from our parish and feature a wide variety of topics of interest to parishioners, usually with three or four sessions per topic. Each session is complete in itself. At present we are in need of a coordinator.

Adult Bible Studies

Special series are held periodically. Check the Sunday Bulletin for announcements. Meetings may be held during the hour between Sunday services. are in need of a coordinator.

Children's Ministry Bags

This ministry involves maintaining drawstring bags filled with quiet activities for our youngest parishioners to use during worship services. Bags are passed out by the ushers. This ministry also maintains the quiet play area, located in the rear of the sanctuary by tidying up weekly and occasionally purchasing new materials.

Confirmation Classes

Classes are held for youngsters at least 14 years of age who desire to be Confirmed. Using the curriculum, *Encountering Christ in the Episcopal Church*, we explore what it means to be a Christian today. Classes begin every other September. At present we are in need of a coordinator.

Sunday School

Classes for all youngsters from age three through the seventh grade run simultaneously with the 10:15 a.m. service. Children then enter the church before communion, joining their parents for the remainder of the worship service. At present we are in need of a coordinator.

Youth Group

Young parishioners at least 13 years of age gather regularly on the third floor for lessons, fun, and fellowship.

PASTORAL CARE

Caring Casseroles

This ministry involves preparing and delivering a casserole, salad or soup to a church member who is experiencing a crisis or major life event, such as a new baby, returning from the hospital, or loss of a loved one. Often, these are times when just cooking a meal is an impossible task. Shopping or babysitting can also be arranged. At present we are in need of a coordinator.

Convalescent Home Ministry

Morning Prayer Service is conducted at Middlesex Convalescent Home on the second Sunday of each month.

Healing Team

Special prayers for the healing of a parishioner, or on behalf of a loved one are offered most Sundays of the month during the Eucharist at prayer desks near the back of the church. Members

of the Healing Team pray with each individual, with God's healing power working through them by means of touch (the laying on of hands) and unction.

Eucharistic Visitors

Members of this team, after training and licensing, bring the Eucharistic elements after church on Sundays to parishioners who are sick, homebound, in the hospital or in nursing homes. At present we are in need of a coordinator.

Prayer Chain

The members of this group receive requests for intercessory prayer (prayer for others). A list is kept and each member prays regularly for those on the list. A request for prayer may be made to any member of the group. Requests are held confidentially within the group. Periodically the group gathers to pray together.

Spiritual Direction Team

Members of this group provide Spiritual Direction, the help one believer gives another in developing a relation with God, and forming a life of prayer. The director's role is to provide a "space" in which people can work out their faith and discern more clearly God's desire for them. People facing important decisions or being drawn into a deepening spiritual life find spiritual direction especially helpful. Naturally, the relationship is confidential. At present we are in need of a coordinator.

OUTREACH

Covenant to Care

Holy Trinity works with a Social Worker from the Middlesex Hospital Family Advocacy program to provide help to families with special needs. In addition to Christmas packages, we provide back-to-school items in the fall. Items are brought to the church by parishioners and delivered by our Covenant to Care liaison. At present we are in need of a coordinator.

St. Luke's Residence

This senior housing facility was built on the site of the old Church of the Holy Trinity rectory with federal assistance. An unofficial board of lady managers actively participates in providing social programs for the residents. At present we are in need of a coordinator.

St. Vincent DePaul Soup Kitchen

The dedicated staff of this soup kitchen rests on Sunday evenings and the local churches pick up the slack. An ever-changing group of folks from Holy Trinity purchases, prepares, serves and cleans up after a supper meal twice a year.

Shut-In Service

Coordinated by the Episcopal Church Women (ECW), the Shut-In Service is held once a year at the end of May at our church for residents of area convalescent homes. A Eucharist and healing service is held, and a luncheon is served at tables set up in the sanctuary. More than a 100 people usually attend.

PARISH LIFE ACTIVITIES

Earth Ministry

Members study the way our environmental, social, and economic values are reflected in our individual behavior patterns and advocate for sustainable stewardship of God's creation.

Episcopal Church Women (ECW)

All members of the Episcopal Church, men and women, are automatically members of the ECW. The group coordinates numerous activities throughout the year, including two potluck supper/business meetings, an ecumenical Lenten luncheon, a shut-in service, an over 80 birthday reception, holiday fair, and other fund raising activities.

Foyer Groups

Foyer groups meet for a casual supper every 4 to 6 weeks. These small groups of 6 to 10 adults provide an opportunity to get acquainted and socialize as well as to learn more about parish life. Each member of the group takes a turn hosting a gathering. This ministry is not currently active.

Holiday Fair

Held at the church each December, the Fair is coordinated by the ECW and consists of many different tables of goods and foods, local crafts, and children's activities. Items for the fair are made or donated by parishioners or local merchants. The proceeds fund various outreach activities. Each station needs help, some on the day of, some earlier (like baking for the Cookie Walk).

House of Talents

This group of parishioners and friends originated in 1983. The group meets regularly for fellowship and to work on all kinds of craft projects. Proceeds from the crafts fund parish outreach and other projects.

Library

This ministry develops and maintains our library. The library consists of a diverse collection of interesting, thought provoking books, periodicals, and reference materials. The library also provides a comfortable room for small group meetings. At present we are in need of a coordinator.

Welcoming Committee

All members of the Church of the Holy Trinity are automatically members of the Welcoming Committee. We attempt to create a welcoming environment for recent arrivals to the parish, in order to help them assimilate comfortably into parish life. We try to make sure all newcomers are invited to parish events and activities and help them get acquainted with other members of the congregation.

COMMITTEE CHAIRS/CONTACT PEOPLE

Acolytes	Diane Reid	860-267-2825
Adult Forum	Eric Rennie	860-635-1572
Altar Guild	Judith McMillan	860-754-4424
Amazing Grace donations		
Bell Choir	Suzanne Scibilia	860-559-3590
Building & Grounds	Andy Milliken	860-810-7599
Caring Casseroles	Sharon Sheedy	860-346-7937
Chalicers	Veronika Webb	860-345-2610
Children's Ministry Bags	Helen Feeley	860-346-4913
Clerk	Ash Saylor	603-401-0561
Coffee Hour Coordinator	Nancy Duchardt	
Communications	Eric Rennie	860-635-1572
Confirmation Class		
Convalescent Home Ministry	Eric Rennie	860-635-1572
Covenant to Care	Sandra Wade	860-349-3659
Earth Ministry	Dortha Willetts	860-343-7388
Episcopal Church Women	Sharon Sheedy	860-346-7937
Eucharistic Visitors	Deacon Pat Jackson	203-238-3673
Healing Team		
Holiday Fair	Sharon Sheedy	860-346-7937
House of Talents	Sharon Sheedy	
Joyful Noise Praise Band	Sue Scibilia	860-344-9191
Lay Readers	Veronika Webb	860-345-2610
Library	Valerie Hall	860-347-2591
Liturgy & Music Advisory Team		
Membership	Pam Ferguson	860-212-5857
Memorial Flowers	Liz Wiese	860-345-2832
Ministry Development	Steve Horst	
Music Ministry	Peter Van Siclen	207-504-6684
Outreach	Pam Ferguson	860-212-5857
Pastoral Care	Deacon Pat Jackson	203-314-6640
Pastoral Counseling Ctr	Carl Loges	
Prayer Chain	Rev. Ted Coolidge	860-346-7147

Shut-In Services		
Spiritual Direction	Rev. Ted Coolidge	860-347-2591
Stewardship	Taylor Duckworth	860-918-3818
St. Luke's Residence		
Sunday School	Taylor Duckworth	860-918-3818
Sustainable Living	Dortha Willetts	860-343-7388
Treasurer	Elizabeth Wyskiel	860-347-6712
Assistant Treasurer	Suzanne Scibilia	860-559-3590
Trinity Trumpet	Valerie Hall	860-347-2591
Ushers 10:15 a.m.	Andy Milliken	860-810-7599
Vestry	Taylor Duckworth	860-918-3818
Wardens	Taylor Duckworth	860-918-3818
Website	Taylor Duckworth	860-918-3818
Welcoming		
Youth Activities	Ash Saylor	603-401-0561

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The Church office is open:
Mon. – Friday. 9:00 a.m. – 1:00 p.m.

PARISH STAFF

The Rev. Dana Campbell
Valerie Manecke
Peter VanSiclen

Priest In Charge
Parish Administrator
Minister of Music

